

## ICFC Project Progress Report



**Note:** You can either fill in this form or use it as a guide for a report done in your own format. There is no length limit, except for the Summary section.

[Project Name]  
 [Your Name]  
 [Project Reporting Period]  
 Date submitted:

### 1. SUMMARY OF PROGRESS AND OUTCOMES

Please *briefly* (in one page or less):

- 1) List key results for the reporting period.
- 2) State any significant unexpected good developments and bad developments.

**For year-end and project-end reports**, please briefly describe conservation outcomes by answering whichever of the following two questions applies:

- 1) How has the project affected the conservation status of the land/species/ecosystem (whichever applies) compared with what it would have been if the project had not taken place?  
 - or -
- 2) What ground work has been accomplished that is expected to lead to conservation outcomes as described in #1?

### 2. WORKPLAN PROGRESS

Use this section to itemize progress in each workplan component.

	Description in workplan outline	Status	Comments
<b>Component 1</b>	Copy each component as stated in the agency agreement	Example: Complete; In Progress; Modified; Delayed, etc.	Brief remarks, if any
<b>Component 2</b>			
<b>Component 3</b>			
<b>Component 4</b>			
<b>Component 5</b>			

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### 3. PROJECT NARRATIVE

Here you may present a more detailed narrative, describing project activities, results and indicators. If there have been any major project achievements during the reporting period, please elaborate on them.

### 4. CHALLENGES

**Describe any challenges** (not already described above) that have impacted (or may impact) the project and explain how you addressed or plan to address them. Or check below if applicable.

*Challenges are described in the Project Narrative.*

*There are no particular challenges presently.*

### 5. ARE THERE ANY CHANGES TO EXTERNAL FUNDING?

If there are any changes from the most recent budget in funding from other sources, please let us know that here. We need to know what portion of a project's total budget we are funding and who the other funders are (so that we can give them credit).

*There are no changes.*

## APPENDICES

Please attach any supporting materials (e.g. maps, additional photos, tables).

ICFC would much appreciate receiving a selection of high resolution photos that we can use in our annual report and newsletters. Low and medium resolution photos are also useful for our website. Please let us know how to give the photo credit for each.